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**MINUTES OF MEETING
HERITAGE HARBOR
COMMUNITY DEVELOPMENT DISTRICT**

9 The Regular Meeting of the Board of Supervisors of the Heritage Harbor Community
10 Development District was held on Thursday, April 19, 2018 at 6:30 p.m. at the Heritage Harbor
11 Clubhouse 19502 Heritage Harbor Parkway, Lutz, Florida 33558.

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FIRST ORDER OF BUSINESS – Roll Call

17 Ms. Comings-Thibault called the meeting to order.

18 Present and constituting a quorum were:

19 David Penzer	Board Supervisor, Chairman
20 Russ Rossi	Board Supervisor, Vice Chairman
21 Patrick Giambelluca	Board Supervisor, Assistant Secretary
22 Clint Swigart	Board Supervisor, Assistant Secretary
23 Shelley Grandon	Board Supervisor, Assistant Secretary (via phone)

24 Also present were:

25 Patricia Comings-Thibault	District Treasurer
26 Tracy Robin	District Counsel
27 Tonya Stewart	District Engineer

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The following is a summary of the discussions and actions taken at the April 19, 2018 Heritage Harbor CDD Board of Supervisors meeting.

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SECOND ORDER OF BUSINESS – Audience Comments

38 A resident expresses concern about roadway potholes.

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THIRD ORDER OF BUSINESS – Landscape & Pond Maintenance

44 A. Greenview Landscape as Inspected by OLM – April – Grade – 95%

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FOURTH ORDER OF BUSINESS – Operations

50 A. Golf Course Report

51 B. DPGF Operations

52 > Job Description for Front Desk Staff (Revised)

53 The title is changed to Administrative Support Services Manager.

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On a MOTION by Mr. Penzer, SECONDED by Mr. Rossi, WITH ALL IN FAVOR, the Board approved the revisions to the job description for Front Desk Staff including the title change to Administrative Support Services Manager for the Heritage Harbor Community Development District.

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FIFTH ORDER OF BUSINESS – Administrative

63 A. Consideration of the Regular Meeting Minutes – March 15, 2018

40 On a MOTION by Mr. Giambelluca, SECONDED by Mr. Penzer, WITH ALL IN FAVOR, the Board
41 approved the **Regular Meeting Minutes – March 15, 2018** for the Heritage Harbor Community
42 Development District.

43 **B. Consideration of the March 2018 Unaudited Financial Statements**

44 On a MOTION by Mr. Penzer, SECONDED by Mr. Rossi, WITH ALL IN FAVOR, the Board
45 approved the **March 2018 Unaudited Financial Statements** for the Heritage Harbor Community
46 Development District.

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48 **SIXTH ORDER OF BUSINESS – Business Matters**

49 **A. PRAG Discussion Regarding Financial Options on Series 1997 – Option 1**

50 On a MOTION by Mr. Penzer, SECONDED by Mr. Rossi, WITH ALL IN FAVOR, the Board
51 approved **PRAG Discussion Regarding Financial Options on Series 1997 – Option 1** for the
52 Heritage Harbor Community Development District.

53 **B. Christovich & Associates Capital Report – as reviewed by District Engineer**

54 **C. Reclaimed Water**

55 **D. Discussion of Parking & Towing**

56 Discussion ensued.

57 **E. Discussion of Pet & Garbage Waste Removal**

58 Discussion ensued.

59 **F. Consideration of Greenview Tree Trimming Proposal**

60 ➤ **Harbor Lake North to Seamist - \$1,800**

61 ➤ **Harbor Lake South to Seamist - \$1,100**

62 On a MOTION by Mr. Penzer, SECONDED by Mr. Rossi, WITH ALL IN FAVOR, the Board
63 approved **Greenview Tree Trimming Proposal subject to ensuring that both sides of the parkway**
64 **is trimmed** for the Heritage Harbor Community Development District.

65 **G. Consideration of Proposal – Waste Management - \$385 monthly (was \$480.47**
66 **monthly)**

67 Ms. Comings-Thibault reached out to Waste Management and negotiated savings of
68 about \$90 per month. She continues to state that she reached out to the HOA to
69 renegotiate the current contract where the CDD pays about 85% of the shared cost for
70 dumpsters to reduce the dumpster sizes for additional savings or we will find a new
71 vendor.

72 On a MOTION by Mr. Rossi, SECONDED by Mr. Giambelluca, WITH ALL IN FAVOR, the Board
73 adopt the **cheaper Waste Management contract - \$385 monthly** for the Heritage Harbor Community
74 Development District.

76 SEVENTH ORDER OF BUSINESS – Staff Reports

77 A. District Manager

78 > TECO Streetlights will be updated to LED in 2020

79 > Restaurant service complaint

80 B. District Attorney

81 There being none, next item followed.

82 C. District Engineer

83 There being none, next item followed.

84 EIGHTH ORDER OF BUSINESS – Supervisors Requests

85 There being none, next item followed.

86 NINTH ORDER OF BUSINESS – Audience Comments

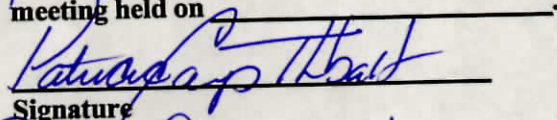
87 There being none, next item followed.

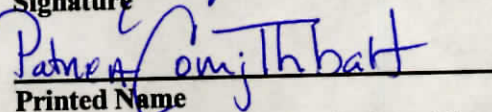
88 TENTH ORDER OF BUSINESS – Adjournment

89 On a MOTION by Ms. Grandon, SECONDED by Mr. Penzer, WITH ALL IN FAVOR, the Board
90 adjourned the meeting for the Heritage Harbor Community Development District.

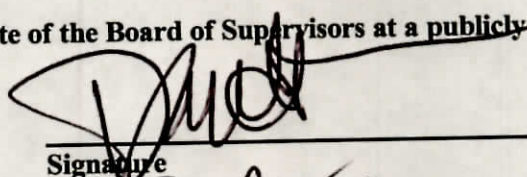
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92 **Each person who decides to appeal any decision made by the Board with respect to any matter*
93 *considered at the meeting is advised that person may need to ensure that a verbatim record of the*
94 *proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

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96 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly noticed
97 meeting held on _____.

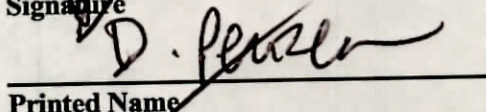
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99 _____
100 Signature

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102 _____
103 Printed Name

104 Title: Secretary Assistant Secretary
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Signature



Printed Name

Title: Chairman Vice Chairman