

**MINUTES OF MEETING
HERITAGE HARBOR
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, July 21, 2016 at 6:00 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Rich Gordon	Vice Chairman
Rob Rossi (via phone)	Assistant Secretary
Russ Rossi (via phone)	Assistant Secretary
Shelly Grandon	Assistant Secretary

Also present were:

Jim Hayford	District Manager
Jim Poertner	Golf Course Superintendent
Lynn Jackson	Operations Coordinator
Residents	

The following is a summary of the discussions and actions taken at the July 21, 2016 Heritage Harbor Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hayford called the meeting to order and roll was called. Three Supervisors were present and two Supervisors attended by telephone.

On MOTION by Mr. Penzer seconded by Ms. Grandon with all in favor participation by phone for Mr. Rob Rossi and Mr. Russ Rossi was approved.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. St. Pierre of Seacove addressed the Board regarding an irrigation system issue that is affecting her lawn in the back yard. Ms. Elaine Kaufman also offered information on the issue. Ms. St. Pierre would like the affected grass replaced. Ms. Jackson will go on the next irrigation and landscape walk to review and get back to the Board.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the June 16, 2016 Meeting

Each Board member received a copy of the minutes and additions, corrections or deletions were requested.

On MOTION by Mr. Gordon seconded by Ms. Grandon with all in favor, the minutes of the June 16, 2016 meeting were approved.

FOURTH ORDER OF BUSINESS

Approval of Financial Statements

Mr. Hayford noted the General Fund is in good shape.

On MOTION by Mr. Penzer seconded by Ms. Grandon with all in favor the financial statements for the period ending June 30, 2016 were accepted.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Golf Course

Mr. John Panno submitted his Golf Course Review report and it will be made part of the final record of this meeting.

Mr. Poertner reported the following:

- We aerified on July 11th and had perfect weather for aerification.

SIXTH ORDER OF BUSINESS

Attorney's Report

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Engineer's Report

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Manager's Report

A. Questions and Comments on the Approved, Preliminary Fiscal Year 2017 Budgets

Mr. Hayford noted the public hearing to adopt the budget will be held next month. The assessments will stay flat.

B. Proposed Meeting Schedule for Fiscal Year 2017

Mr. Hayford noted the proposed CDD meeting schedule mirrors the meeting schedule followed in fiscal year 2016; meetings held on the third Thursday of the month at 6 P.M.

On MOTION by Mr. Penzer seconded by Mr. Gordon with all in favor the proposed fiscal year 2017 meeting schedule was approved.

Mr. Hayford noted we will finally end up doing the reclaimed meter for the golf course, the parts have been ordered and it may be another 5 to 6 weeks before it happens.

NINTH ORDER OF BUSINESS

Operations Report

Ms. Jackson reported the multi-purpose/dog park project began today and it will take a few weeks to kill the weeds, etc. Signs have been ordered for construction project purposes and an email blast has been sent to residents regarding the project.

Regarding installing signs at the District ponds for the purpose of cautioning residents about the possibility of snakes or alligators, it is recommended by the attorney not to put them up. No trespassing or swimming signs are fine.

Board consensus was not to install any additional signs at this time.

Ms. Jackson also reported the landscaping went well; Greenview received a high mark by OLM and the gazebo project is finished with the plants and grass.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Penzer reported we had a conference call with the original officer, Sergeant Frisco, and he said the residents should not be contacting the off-duty police officers. They are patrolling Heritage Harbor. They want the residents to call the non-emergency phone number for the on-duty officer so there is a report recorded. The off duty police officer can do a report in an emergency until HCSO gets there.

ELEVENTH ORDER OF BUSINESS

Audience Comments

None.

TWELFTH ORDER OF BUSINESS

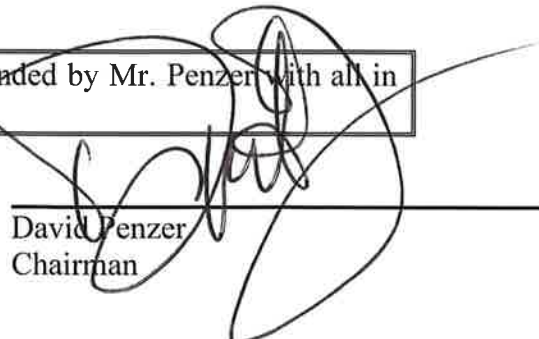
Adjournment

There being no further business,

On MOTION by Ms. Grandon seconded by Mr. Penzer with all in favor the meeting was adjourned.



Jim Hayford
Secretary



David Penzer
Chairman