

**MINUTES OF MEETING  
HERITAGE HARBOR  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, May 19, 2016 at 6:00 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Rich Gordon	Vice Chairman
Rob Rossi	Assistant Secretary
Russ Rossi	Assistant Secretary
Shelly Grandon	Assistant Secretary

Also present were:

Jim Hayford	District Manager
John Panno	Pro Shop Manager
Jim Poertner	Golf Course Superintendent
Lynn Jackson	Operations Coordinator
Residents	

*The following is a summary of the discussions and actions taken at the May 19, 2016 Heritage Harbor Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Hayford called the meeting to order and roll was called. Four Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

None.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the April 21, 2016 Meeting**

Each Board member received a copy of the minutes and additions, corrections or deletions were requested.

On MOTION by Mr. Gordon seconded by Mr. Russ Rossi with all in favor, the minutes of the April 21, 2016 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Approval of Financial Statements**

Mr. Hayford noted everything is moving along; play is still holding in golf.

On MOTION by Mr. Gordon seconded by Mr. Russ Rossi with all in favor the financial statements for the period ending April 21, 2016 were accepted.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Golf Course**

Mr. Poertner reported the following:

- The aerifier broke and we will start aerifying again next week.
- We got 5 tons of fertilizer out and the rain helped; the greens look good.

*The record will reflect Ms. Grandon joined the meeting.*

Mr. John Panno reported the following:

- April was a good month. We averaged a little over 125 players per day.
- We are signed up with Athletic Director Eddy Henderson at Steinbrenner to bring the boys and girls golf teams back here.
- We ran two group golfer deals this year, one in January and one a few weeks ago; this generated approximately 2,000 rounds and \$30,000. Another one will be set up when we aerify.

*The record will reflect Mr. Poertner and Mr. Panno left the meeting.*

**SIXTH ORDER OF BUSINESS**

**Attorney's Report**

There not being any, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Engineer's Report**

The Board discussed the drawing and cost estimate provided to them by the District Engineer regarding the dog parks. Board members requested to see the survey that was done.

The Board considered placing the parks side-by-side to save on fencing. After review of other dog parks and consulting with the District Engineer and a contractor, the Board will make decisions on the park at the next meeting.

**EIGHTH ORDER OF BUSINESS**

**Manager's Report**

- A. Distribution of the Proposed Budgets for Fiscal Year 2017 and Consideration of Resolution 2016-2 Approving the Budgets and Setting a Public Hearing**

Mr. Hayford directed the Board to agenda page 51 of the agenda package; the Comparison of Assessment Rates page. He noted the Board will need to set the high-end mark for the assessments from this budget.

Regarding Expenditures, Field item *Misc-Holiday Décor*, Mr. Penzer stated we could easily change that from 10,000 to 7,500.

On MOTION by Mr. Penzer seconded by Ms. Grandon with all in favor Resolution 2016-2 approving the budget for fiscal year 2017 and setting a public hearing for August 18, 2016 at 6:00 P.M. at the Heritage Harbor Clubhouse was adopted.

**B. Report on the Number of Registered Voters**

It was reported to the Board that as of April 15, 2016 there were 1,427 registered voters in the District.

**NINTH ORDER OF BUSINESS**

**Operations Report**

- o Ms. Jackson reported a meeting with staff was held last week and schedules and duties were discussed. The new staff hours will be posted in the District and posted to the website.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

None.

**ELEVENTH ORDER OF BUSINESS**

**Audience Comments**

An audience member inquired about when the bonds will be paid off and the Board responded the bonds regarding the common areas will be paid off in 2019.

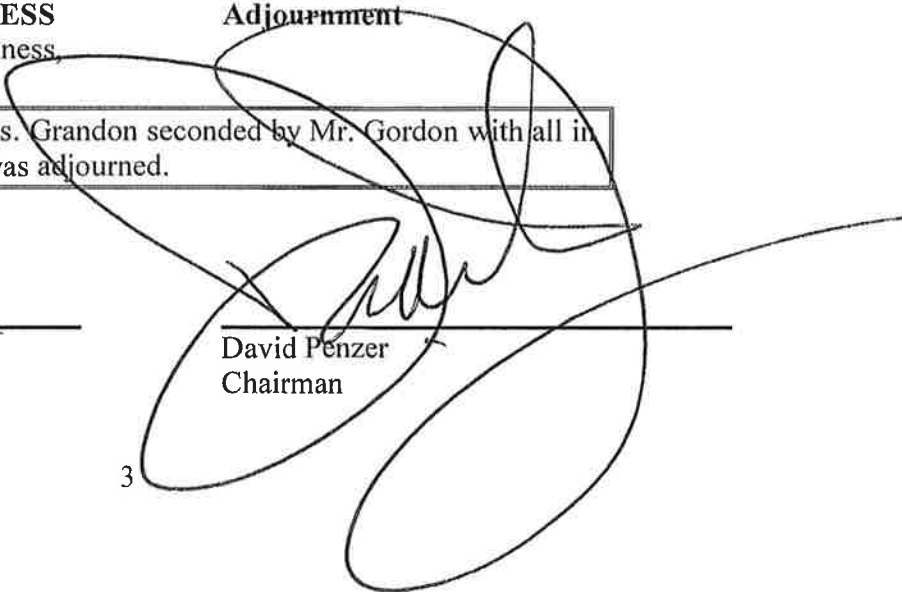
**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Ms. Grandon seconded by Mr. Gordon with all in favor the meeting was adjourned.

  
Jim Hayford  
Secretary

  
David Penzer  
Chairman