

**MINUTES OF MEETING
HERITAGE HARBOR
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, March 19, 2015 at 6:00 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer (via phone)	Chairman
Rich Gordon	Vice Chairman
Shelley Grandon	Assistant Secretary
Rob Rossi	Assistant Secretary
Russ Rossi	Assistant Secretary

Also present were:

Jim Hayford	District Manager
Jim Poertner	Golf Course Superintendent
John Panno	Pro Shop Manager
Lynn Jackson	Severn Trent

The following is a summary of the discussions and actions taken at the March 19, 2015 Heritage Harbor Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hayford called the meeting to order and roll was called. Three Supervisors were present, Ms. Grandon was en route and Mr. Penzer joined via phone later in the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There not being any audience, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
February 19, 2015 Regular Meeting**

Each Board member received a copy of the minutes and additions, corrections or deletions were requested.

On MOTION by Mr. Russ Rossi seconded by Mr. Rob Rossi with all in favor, the minutes of the February 19, 2015 meeting were approved.
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FOURTH ORDER OF BUSINESS

Approval of Financial Statements

Mr. Hayford noted the General Fund is in good shape and expenses are at the same place we were at last year. We are ahead of the curve a little on the Enterprise Fund.

On MOTION by Mr. Gordon seconded by Mr. Rob Rossi with all in favor, the financial statements for the period ending February 28, 2015 were approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Golf Course

Mr. Poertner reported the following:

- Summertime is coming and the grass and weeds are growing.
- It has been 15 years since the golf course bathrooms were renovated. The cost would be approximately \$2,500 for each bathroom; new doors, some new fixtures, paint inside and out. There are 2 women’s bathrooms and 2 men’s bathrooms, however the cost would be \$5,000 for all.

On MOTION by Mr. Gordon seconded by Mr. Rob Rossi with all in favor, the expenditure of not to exceed \$5,000 for renovation of 4 golf course bathrooms was approved.

Mr. Panno reported the following:

- We had 15 good days to work with in February with an average of 160 golfers per day.
- The Summer Paradise Card – Starts May 1st. The cost is \$200 to get the card.

The record will reflect Ms. Grandon joined the meeting.

SIXTH ORDER OF BUSINESS

Attorney’s Report

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Engineer’s Report

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Manager’s Report

- A. Acceptance of the Arbitrage Rebate Report for Recreational Revenue Bonds Series 1997 Prepared by Berger, Toombs, Elam, Gaines & Frank**

On MOTION by Mr. Gordon seconded by Ms. Grandon with all in favor the Arbitrage Rebate Report prepared by Berger, Toombs, Elam, Gaines & Frank was accepted.

Mr. Hayford initiated a discussion regarding the current security contract and a letter that was sent to the Sheriff's Department.

The record will reflect Mr. Penzer joined the meeting via telephone.

NINTH ORDER OF BUSINESS

Operations Report

Ms. Jackson discussed the roofing proposal from Ryman Roofing for gatehouse roofing repairs. An estimate from another company will be obtained.

On MOTION by Mr. Russ Rossi seconded by Mr. Rob Rossi with all in favor, upon obtaining another proposal for roofing repairs Ms. Jackson was authorized to spend not to exceed \$6,000 for said repairs.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Rob Rossi asked the Board if they would consider eliminating the gates and installing a speed bump in its place. The consensus of the Board was to not consider this at this time.

ELEVENTH ORDER OF BUSINESS

Audience Comments

None.

TWELFTH ORDER OF BUSINESS

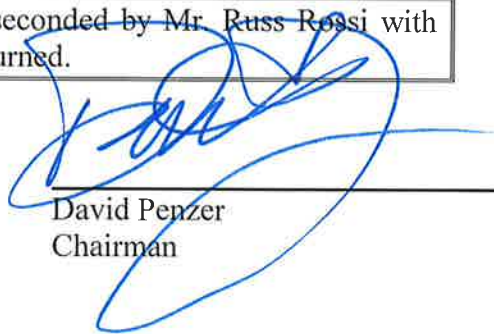
Adjournment

There being no further business,

On MOTION by Ms. Grandon seconded by Mr. Russ Rossi with all in favor the meeting was adjourned.



Jim Hayford
Secretary



David Penzer
Chairman