

**MINUTES OF MEETING
HERITAGE HARBOR
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, December 18, 2014 at 6:20 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Shelley Grandon	Assistant Secretary
Russ Rossi	Assistant Secretary

Also present were:

Jim Hayford	District Manager
Jim Poertner	Golf Course Superintendent
John Panno	Pro Shop Manager
Lynn Jackson	Severn Trent

Residents

The following is a summary of the discussions and actions taken at the December 18, 2014 Heritage Harbor Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Penzer called the meeting to order and roll was called. Three Supervisors were present.

SECOND ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
November 20, 2014 Regular Meeting**

Each Board member received a copy of the minutes and additions, corrections or deletions were requested.

On MOTION by Ms. Grandon seconded by Mr. Russ Rossi with all in favor, the minutes of the November 20, 2014 meeting were approved.
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Mr. Penzer introduced Sergeant Moricy of CIS and he presented and reviewed the statistics from November 17th through December 17th indicating how many times officers have been in contact with community members within that period, 370 times.

Mr. Penzer asked the Board to approve extending the extended hours for the security officers and they did so.

FOURTH ORDER OF BUSINESS

Approval of Financial Statements

Mr. Hayford noted the financials look good. The restaurant was not as strong as last year.

On MOTION by Mr. Penzer seconded by Ms. Grandon with all in favor, the financial statements for the period ending November 30, 2014 were approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Golf Course

Mr. Poertner reported the following:

- The PM Pump that keeps the pressure in the line all the time broke and must be replaced. It also took out our display panel which will cost approximately \$2,300 for a total of approximately \$5,000.

Mr. Panno reported the following from his Golf Course Review for November:

- We teamed up with Paradise Golf trying to get play here.
- A director of Fellowship Christian Athletes will contract with us for Friday, April 3rd and will bring out 20 to 30 golfers at 7 a.m. to play and have lunch. It is a charity event; they are raising money for as many holes as they play. The course will be shut down for them for a fee.

The record will reflect Mr. Poertner and Mr. Panno left the meeting.

B. Director of Operations

There not being any, the next item followed.

SIXTH ORDER OF BUSINESS

Attorney's Report

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Engineer's Report

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Manager's Report

- A. Ratification of Execution of Engagement Letter with Stroemer & Company to Perform the Fiscal Year 2014 Audit

On MOTION by Ms. Grandon seconded by Mr. Penzer with all in favor acceptance of the engagement letter from Stroemer & Company to perform the fiscal year 2014 audit was ratified.

- B. Discussion of Article Regarding Requests for Public Records
Mr. Hayford explained the importance of being aware of and complying with public record requests.

C. Operations Report

Ms. Jackson reported the following:

- o There have been issues with people knocking down the gates; the gates were fixed yesterday and two hours later they were hit.
- o The landscape review with OLM was done today. Landscapers received a score of 92.
- o The holiday decorations are up and they look good.

NINTH ORDER OF BUSINESS

Supervisor Requests

There not being any requests, the next item followed.

TENTH ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

ELEVENTH ORDER OF BUSINESS

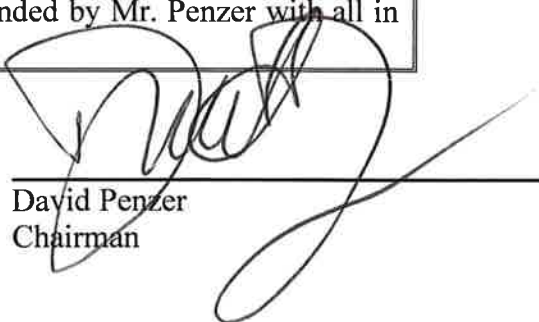
Adjournment

There being no further business,

On MOTION by Ms. Grandon seconded by Mr. Penzer with all in favor the meeting was adjourned.



Jim Hayford
Secretary



David Penzer
Chairman