

**MINUTES OF MEETING
HERITAGE HARBOR
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, October 23, 2014 at 6:00 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer (via phone)	Chairman
Rich Gordon	Vice Chairman
Shelley Grandon	Assistant Secretary
Robert Rossi (via phone)	Assistant Secretary
Russ Rossi	Assistant Secretary

Also present were:

Jim Hayford	District Manager
Jim Poertner	Golf Course Superintendent
John Panno	Pro Shop Manager

Residents

The following is a summary of the discussions and actions taken at the October 23, 2014 Heritage Harbor Board of Supervisors meeting.

Audit Committee Meeting

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hayford called the meeting to order and roll was called. Three Committee Members were present and two Committee Members attended by telephone.

On MOTION by Mr. Gordon seconded by Ms. Grandon with all in favor, telephone participation of two committee members at this meeting was approved.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There not being any comments, the next item followed.

THIRD ORDER OF BUSINESS

Ranking of Audit Firm Proposals

The audit committee was instructed to complete a scoring sheet provided to them along with the audit proposals and submit them to the District Manager for a tally.

The District Manager announced that the Auditing Committee ranked Stroemer & Company, LLC. as the #1 auditing firm.

On MOTION by Mr. Gordon seconded by Ms. Grandon with all in favor, the recommendation of the Auditing Committee to contract with Stroemer & Company, LLC to perform the fiscal year 2014 audit was approved.

FOURTH ORDER OF BUSINESS

Adjournment

There not being any further Audit Committee business, the committee meeting was adjourned.

Regular Business Meeting

FIRST ORDER OF BUSINESS

Roll Call

Mr. Gordon called the meeting to order and roll was called. Three Supervisors were present and two Supervisors attended by telephone.

On MOTION by Mr. Gordon seconded by Ms. Grandon with all in favor, meeting participation by telephone of two Supervisors, Mr. Penzer and Mr. Rob Rossi was approved.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There not being any comments, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
September 18, 2014 Regular Meeting**

Each Board member received a copy of the minutes and additions, corrections or deletions were requested.

On MOTION by Ms. Grandon seconded by Mr. Gordon with all in favor, the minutes of the September 18, 2014 meeting were approved.

FOURTH ORDER OF BUSINESS

Audit Selection Committee

A. Audit Ranking Recommendations

The Audit Committee recommended to the Board to contract with Stroemer & Company LLC. to perform the fiscal year 2014 financial audit for a fee of \$16,000 for the first year with two optional one-year renewals for the same fee.

On MOTION by Ms. Grandon seconded by Mr. Gordon with all in favor, the Audit Committee’s recommendation to contract with Stroemer & Company LLC to perform the fiscal year 2014 audit was accepted.

FIFTH ORDER OF BUSINESS

Approval of Financial Statements

Mr. Hayford referred to the recap included with the financials and noted the Operating Fund is in good financial order. Because of the bad weather revenue in the Enterprise Fund gives us just enough funds to pay the bond indenture. It was recommended to the Board to approve a motion to allow an advance from the General Fund up to \$35,000 with the stipulation that the funds will be returned back to the General Fund as funds come in over season, with the intent of repaying the funds to the General Fund by September 30, 2015.

On MOTION by Ms. Grandon seconded by Mr. Gordon with all in favor, advancing funds from the General Fund in the amount of up to \$35,000 to the Enterprise Fund with funds being repaid to the General Fund by September 30, 2015 was approved.

On MOTION by Ms. Grandon seconded by Mr. Russ Rossi with all in favor, the financial statements for the period ending September 30, 2014 were approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Golf Course

Mr. Poertner reported the following:

- We are scheduled to put the seed out on the 10th and 11th of November.
- Our fairways and greens are pretty clean.

Mr. Panno reported the following from his Golf Course Review for September:

- We had to go three straight days of cart-path-only because of the weather.
- We had 2 ½ inches of rain in 45 minutes in the first weekend of October; at 5 a.m.
- We have the Senior Golf Association booked for next year. They will play eight to ten times throughout the year.
- We received our \$4,000 from Steinbrenner High School for the golf season.

The record will reflect Mr. Poertner and Mr. Panno left the meeting.

B. Director of Operations

Mr. Hayford noted the landscape inspection was scheduled for today.

SEVENTH ORDER OF BUSINESS

Attorney's Report

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Engineer's Report

There not being any, the next item followed.

NINTH ORDER OF BUSINESS

Manager's Report

A. Consideration of Motion to Assign Fiscal Year 2014 Reserves

Mr. Hayford recommended to the Board to make a motion to assign the fiscal year 2014 Reserves per the September 30, 2014 Balance Sheet to specific Reserve Funds

On MOTION by Ms. Grandon seconded by Mr. Gordon with all in favor assigning fund balances as of the September 30, 2014 Balance Sheet to the fiscal year 2015 specific Reserve funds as indicated on the document provided by the District Accountant was approved.

A copy of the Reserve Fund Balance document will be attached hereto.

TENTH ORDER OF BUSINESS

Supervisor Requests

There not being any requests, the next item followed.

ELEVENTH ORDER OF BUSINESS

Audience Comments

There not being any, the next item followed.

TWELFTH ORDER OF BUSINESS

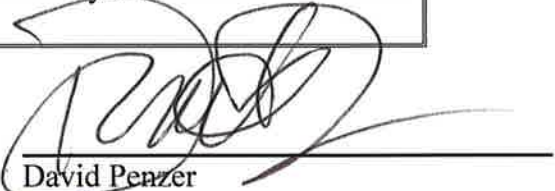
Adjournment

There being no further business,

On MOTION by Ms. Grandon seconded by Mr. Gordon with all in favor the meeting was adjourned.



Jim Hayford
Secretary



David Penzer
Chairman