

**MINUTES OF MEETING  
HERITAGE HARBOR  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held on Wednesday, June 20, 2012 at 6:00 p.m. at the Heritage Harbor Clubhouse, 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Russ Rossi	Assistant Secretary
Rich Gordon	Assistant Secretary
Jeff LaPace	Assistant Secretary (via telephone)

Also present were:

Lynn Jackson	Severn Trent Services
Greg Tamborello	Director of Operations
John Panno	Pro Shop Manager
Alex Solomon	Envera
Residents	

*The following is a summary of the discussions and actions taken at the June 20, 2012 Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Penzer called the meeting to order and roll was called.

**SECOND ORDER OF BUSINESS**

**Approval of the Minutes of the May 16, 2012 Meeting**

- Each Board member received a copy of the minutes of the May 16, 2012 meeting and a request was made for any additions, corrections or deletions.

On MOTION by Mr. Gordon seconded by Mr. Penzer with all in favor the minutes of the May 16, 2012 meeting were approved.

**THIRD ORDER OF BUSINESS**

**Staff Reports**

**A. Golf Course**

- Mr. Panno reported over 3,700 rounds were played in May, averaging over 120 players per day. Compared to last year at this time, we are slightly over 1,000 rounds and \$16,000 in total revenue.

- Mr. Panno has partnered with L3 Limo Service as a preferred golf course for their out of town business clients. Heritage Harbor will have a link on their website which will allow their clients to check the course at any time.
- Mr. Frank Ruff, the Director of Golf Pac, which is a travel based golf company out of Orlando, visited the golf course last week and gave it a great review. A summary of his report will be made a part of the District's records.
- Mr. Poertner was unable to attend the meeting; however, he sent an e-mail indicating his staff is busy cutting grass and killing weeds at this time of the year. They are topping off bunkers, edging cart paths and bunkers to keep up with the general maintenance. The golf course will be closed on July 11<sup>th</sup> for aerification of the greens.
- The restrooms were pressure washed and look much better.

**B. Director of Operations**

- Mr. Tamborello provided the Board with a landscaping proposal from Luke Brothers and spoke very highly of the company. Two of their field staff previously worked for Raymow and know the Heritage Harbor property very well.
- The Board agreed to allow Luke Brothers to do the entrance gate at a cost of \$11,612. They will provide a presentation at the next meeting in order for the Board to consider some other proposals.

On MOTION by Mr. Penzer seconded by Mr. Gordon with all in favor the Board approved the landscaping proposal for the entrance gate presented by Luke Brothers in the amount of \$11,612.

- The exposed wires in the back of the gatehouse were repaired. They did a good job and the cable was buried underground.
- In regard to the lifted sidewalks, Mr. Tamborello is still waiting for a response from the County.
- The Board discussed the enforcement of the CIS rules. Everyone agreed the crime reports indicated crime has gone down the last couple of weeks since CIS increased their hours.
- The Board also discussed increasing the hours of security during the summer months.
- CIS will send the Board hourly rates and it will be discussed at the next meeting.

- Mr. Alex Solomon from Envera spoke regarding the gates and confirmed that Envera is responsible for all the equipment with the exception of the clickers. It was noted that Florida Parking Control is responsible for the clickers.
- A work order will be requested for the resident entrance gate since it gets stuck in the closed position and will not lift up to allow cars through.

**FOURTH ORDER OF BUSINESS**                      **Attorney's Report**  
There being no report, the next item followed.

**FIFTH ORDER OF BUSINESS**                      **Engineer's Report**  
There being no report, the next item followed.

**SIXTH ORDER OF BUSINESS**                      **Manager's Report**

**A. Fishing in CDD Ponds Discussion**

- The no fishing in the ponds issue was briefly discussed and it was the decision of the Board to defer this topic until Ms. Grandon is in attendance.
- In regard to the no parking signs, the Board would like District Counsel to verify whether the CDD can tow away cars.
- Bob from Florida Parking Control joined the meeting and was informed that according to Envera his company's only responsibility was the clickers.

**SEVENTH ORDER OF BUSINESS**                      **Supervisor Requests**  
There not being any, the next item followed.

**EIGHTH ORDER OF BUSINESS**                      **Audience Comments**  
There not being any, the next item followed.

**NINTH ORDER OF BUSINESS**                      **Approval of the Financial Statements**

- The Board was presented with the financial statements for the period ending May 31, 2012.


On MOTION by Mr. Gordon seconded by Mr. Penzer with all in favor the financial statements for the period ending May 31, 2012 were approved.
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**TENTH ORDER OF BUSINESS**                      **Adjournment**  
There being no further business,

June 20, 2012


Heritage Harbor C.D.D.

On MOTION by Mr. Rossi seconded by Mr. Gordon with all in favor the meeting was adjourned.



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John Ricciardi  
Secretary



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David Penzer  
Chairman